

LOCAL ACCESS FORUM: 15th JUNE 2010

ELECTION OF LOCAL ACCESS FORUM VICE-CHAIRMAN: DECISION ITEM

1. PURPOSE OF REPORT

To inform the Forum about the vacant post for vice-chair, and invite members to volunteer to stand as vice-chair.

2. SUPPORTING INFORMATION

- 2.1 The forum were informed at the 1st December 2009 meeting that Geoff Hill had resigned from the forum on ill health grounds, which has left a vacant vice-chair position.
- 2.2 The Local Access Forums (England) Regulations 2007 require forum members to elect from amongst their number a chairman and vice-chairman, taking such steps as may be necessary to ensure as far as practicable that they are drawn from members representing different categories of interest.
- 2.3 As the Forum has a permanent secretary, the main duties of the chair and vice-chair are to approve the agenda and discuss the same prior to the formal LAF meeting, and to chair the meetings. On occasion there has been a need for the Chair and Vice-Chair to write letters on behalf of the Forum, but have relied on secretariat support when doing this.
- 2.4 At the time of writing this report there have been no candidates for the position of vice-chair. All members are reminded that the vice-chair position is a requirement of the governing regulations and the Forum's own Terms of Reference, and are invited to consider whether they wish to put themselves forward as a candidate for the position.
